



Montana Electrical Joint Apprenticeship and Training Committee

Phone (406) 449-7173

(800) 685-2821

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www.mtelectricaljadc.org



2616 Bozeman Ave.
HELENA, MT 59601

NOTICE REGARDING ELECTRICAL APPRENTICESHIP APPLICATIONS

New application periods run in quarterly cycles through the year.

The Montana Joint Apprenticeship Training Committee will be accepting written requests for application April 1, 2017 through June 30, 2017 for the purpose of establishing a roster for apprenticeship applicants for the Inside Wireman, Residential and Low Voltage programs pertaining to the electrical industry for all Montana counties. We will test and interview on a calendar quarterly basis.

NAME OF PROGRAM: Montana Electrical JATC

TRADE: Inside Wireman/Residential/Low Voltage

WHERE TO APPLY: Montana Electrical JATC

2616 Bozeman Avenue

Helena, MT 59601 (406) 449-7173

REQUEST: An application for inside wireman, residential, or low voltage must be made in writing, with a postmark date. All applications will be placed in a two-year list file. Applicants must request a new application at the end of two years if choosing to remain in consideration.

Numbers of apprentices required for the entire state will be determined by the amount of construction work being performed in various areas.

MINIMUM QUALIFICATIONS REQUIRED:

- **MUST** be a high school graduate or have a GED with the completion of one credit of Algebra I.
- **APPLICANT MUST BE AT LEAST 18 YEARS OF AGE.**
- **Must** be a Montana resident and in possession of a valid Montana driver's license.
- **Must be able to provide a current work history or resume.**
- **Veteran applicants must provide a copy of their DD-214.**

All applicants, upon receipt of the above requirements (mailed by the applicant to the JATC office), will be notified by mail of invitation to selection testing to be conducted by the JATC in major cities of Montana. All applicants will be selected without regard of race, color, sex or national origin. **"We are an equal opportunity employer. Females and minorities are encouraged to apply."**

The Montana Electrical JATC requires a \$50.00 application fee, payable by check or money order at the time of **submittal of the completed application and all support documents** to cover the aptitude test and administrative fees. For further information, feel free to contact the Montana Electrical JATC at (406) 449-7173.

- Application packages may be requested at: www.mtelectricaljadc.org



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| <p style="text-align: center;">MONTANA ELECTRICAL JATC APPLICATION-TESTING AND INTERVIEW SCHEDULE FOR 2017</p> |
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| APPLICATION DEADLINE | EST. TEST DATES | EST. INTERVIEW DATES | RANKING LIST DATE |
|-----------------------|---|--|---|
| #1 MARCH 31, 2017 | 1 st & 2 nd WEEKS OF MAY, 2017. | 3 rd / 4 th WEEKS OF JULY 2017. | 3 rd / 4 th WEEKS OF JULY 2017. |
| #2 JUNE 30, 2017 | 1 st & 2 nd WEEKS OF AUGUST, 2017. | 3 rd / 4 th WEEKS OF October 2017. | 3 rd / 4 th WEEKS OF OCTOBER, 2017. |
| #3 SEPTEMBER 30, 2017 | 1 st & 2 nd WEEKS OF NOVEMBER, 2017 | 3 rd / 4 th WEEKS OF JANUARY, 2018 | 3 rd / 4 th WEEKS OF JANUARY, 2018 |
| #4 DECEMBER 31, 2017 | 1 st & 2 nd WEEKS OF FEBRUARY 2018. | 3 rd / 4 th WEEKS OF APRIL 2018. | 3 rd / 4 th WEEKS OF APRIL 2018. |

NOTES:

- 1) Test and interview dates are a close estimate.
- 2) Request an application by accessing the link on the Montana Electrical JATC website at www.mtelectricaljatc.org. The request for an application goes directly to the JATC and an application package will be sent within two weeks to the interested party.
- 3) A successful application process requires the application to be completely filled out, an official sealed high school transcripts or a copy of a GED that documents one year of high school algebra, a copy of a birth certificate, a copy of a valid driver's license, a copy of the applicant's social security card and a brief one page work history. If the applicant has had further education beyond high school, it would be advantageous to include transcripts of that education also.
- 4) The return application package must also include a \$50.00 check from the applicant that will cover the cost of the aptitude test and administrative processing.
- 5) The application package must be returned to the Montana Electrical JATC in Helena on or before the last day of the deadline (not postmarked). The application packet must be **complete with all documents** or it will not be accepted by the MEJATC and will be returned to the applicant.

- 6) Once the completed application has been received within the stated deadline, the applicant will be eligible to take the program's validated aptitude test.

This test is given in three locations: Billings, Missoula and Helena.

The Program will also provide testing on site at MSU-N and Flathead Valley Community College for those electrical students that successful apply for the program.

The aptitude test has two parts; a math/algebra section and an english/reading comprehension section. The test is monitored and takes approximately two and half hours to complete. An applicant must score a "five" or higher to qualify for the inside wireman program and "4" or higher for the residential wireman program. The applicant must designate either the "inside or residential" on the application as a program of choice at the time of application.

- 7) Once an applicant has met the qualifying score for the aptitude test, the applicant will be sent a notice for an interview (see schedule). The interviews are conducted in Helena by the JATC's trustees and comprise of three labor representatives and three management representatives. The interview questions focus on why the applicant wants to make the electrical industry a career. The results of the interview are scored and the applicant is placed on a ranking list in one of seven geographical work-pool areas that has been chosen. The higher the score places the applicant higher on the ranking list and applicants are taken into the apprenticeship program based on highest score first. The applicant will be placed on the ranking list for no less than two years, but can go up or down on the ranking based on the continuous interview process.